

PRE-ARRANGED ABSENCE (EXCUSED) A parent/guardian may request a pre-arranged absence for their student for a reason that does not meet one of the valid reasons listed above. The parent/guardian and principal (or designee) will mutually agree upon the student's absence, as excused, if the prearranged absence will not have a serious adverse effect on the students' educational progress. Parents/Guardians should make a request at least one (1) day in advance for each day of absence. i.e.: Five (5) days in advance for an absence that will cause a student to miss five (5) days of school. If an absence is excused, the student will be permitted to make up all missed assignments outside of class under reasonable conditions and time limits established by the appropriate teacher except that in participation-type classes a student's grade may be affected because of the student's inability to make up the activities conducted during a class period. The school district may excuse a student's absence for the following reasons (Board Policy #3122)

REASON	EXPLANATION
Illness	Illness
Medical Appointment	Medical appointment (including but not limited to medical, counseling, dental or optometry)
Family Emergency	Family emergency, including but not limited to a death or illness in the family.
Medical/Health Condition	A severe medical or health condition that prevents a student from attending school.
Court	Court, judicial proceeding or serving on a jury.
Religious	Religious or cultural purpose including observance of a religious or cultural holiday or participation in religious or cultural instruction.
Prearranged Absence	Principal (or designee) and parent, guardian, or emancipated youth mutually agreed upon approved activity.