



WILLIAMS UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING
6:00 p.m., Thursday, September 9, 2021, Regular Meeting
College & Career Center
260 11th Street, Williams, CA

NOTE: Williams Unified School District is offering online Board meeting participation in order to promote the safety and health of our community.

You can listen to the meeting by dialing the teleconference number below:

Phone: +1.669.900.6833 Meeting ID: 844 2474 9866 Passcode: 601138

Or you can join from a PC, Mac, iPad, iPhone, or Android device at <https://zoom.us>

Join Zoom Meeting

<https://williams-k12-ca.zoom.us/j/84424749866?pwd=YXpRWHY2Q0ZFVXBSV2hITGR0bUFrdz09>

Meeting ID: 844 2474 9866 Passcode: 601138

**Para servicios de traducción al español, comuníquese con Monica Vega-Mendoza al 530-774-0003 para reservar un espacio.

If you would like to participate in the Public Input portions of the meeting, or comment on a specific agenda item, you can do so by texting your **NAME** to **530.681.7847** and the Clerk will notify the Chair that you would like to comment. Please wait for the Chair to recognize you before speaking. Remember to unmute your phone to speak.

Please mute your phone or microphone when you are not speaking.

AGENDA

1.0 CALL TO ORDER TIME: _____ PM

2.0 ROLL CALL

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF THE AGENDA

Action _____ Motion _____ Second _____ Ayes _____ Noes _____

Roll Call: Abstain _____ Absent _____

Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

5.0 AUDIENCE/VISITORS PUBLIC COMMENT – Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.

6.0 PUBLIC HEARING TIME: _____ PM

6.1 (p. 10) Resolution #03-090921: Sufficiency or Insufficiency of Instructional Materials

7.0 CLOSE PUBLIC HEARING TIME: _____ PM**8.0 COMMUNICATION / REPORTS**

8.1 Employee Organizations

8.1.1 Williams Teachers Association – Certificated Employees

8.1.2 California School Employees Association Chapter #556 – Classified Employees

8.2 Board of Trustees Reports

8.3 Sandra Ayón, Ed. D., District Superintendent and Secretary to the Board

9.0 (p. 12) SECONDARY SUMMER ACADEMY UPDATE

Veronica Solis, Counselor

10.0 (p. 26) BACK TO SCHOOL UPDATE

11.0 ACTION ITEMS – CONSENT CALENDAR – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.

11.1 **BOARD MINUTES** – Request to approve Board minutes

11.1.1 None

11.2 (p. 31) **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll (V. Endicott)11.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries

11.3.1 (p. 34) Prepared by Toni Hilger, General Ledger Report and Bank Reconciliation Report, Williams Elementary & Upper Elementary Schools Checking Account, July 2021.

11.3.2 (p. 36) Prepared by Lucila Mendez, General Ledger Report and Bank Reconciliation Report, Williams Jr/Sr High School Checking Account, July 2021.

11.4 **SERVICE AGREEMENTS/CONTRACTS**

11.4.1 (p. 39) Memorandum of Understanding between Colusa County Office of Education and Williams Unified School District for Services of the Education Program at S. William Abel Academy through June 30, 2022.

11.4.2 (p. 42) Service Agreements that have cleared the CITE Student Data Privacy Compliance vetting process for current district applications.

11.4.3 (p. 44) California Student Data Privacy Agreement between Butte County Office of Education and Williams Unified School District.

11.5 **ROUTINE PURCHASE ORDERS**

11.5.1 None

11.6 **APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS** – Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports. (R. Cranford)

Classification	Position	Status	Name
Extra Duty	ASES/ASSETS Teachers	Filled	Robert Tamayo

11.7 **APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT-** Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports. (R. Cranford)

Classification	Position	Status	Name
Certificated	Health Specialist	Open	
Certificated	TK-6 Multiple Subjects Teacher	Open	
Certificated	TK-6 Multiple Subjects Teacher	Resignation	Deborah Zimmerman
Classified	ASES Paraeducator	Open	
Classified	Custodian/Groundskeeper/Bus Driver (1- Full time, 1- Part time)	Open	
Classified	Student Supervisor	Open	
Classified	ASES Paraeducator	Filled	Richard Ragudo
Classified	Paraeducator	Filled	• Maria Venegas

			• Yesenia Ramirez
Classified	Student Supervisor	Filled	Yareli Lomeli

- 11.8 **APPROVE INSTRUCTIONAL MINUTES/ BELL SCHEDULES / MASTER SCHEDULES**
 11.8.1 (p. 62) Revised 2021-22 Williams Elementary School Instructional Minutes
 11.8.2 (p. 63) Revised 2021-22 Williams Upper Elementary School Instructional Minutes
- 11.9 **APPROVE STUDENT HANDBOOKS**
 11.9.1 None
- 11.10 **APPROVE INTER-DISTRICT TRANSFER REQUESTS**
 11.10.1 (p. 64) Updated 2021-22 Inter-District Transfer Overview
- 11.11 **APPROVE BOARD POLICIES (BP) AND ADMINISTRATIVE REGULATIONS (AR) AND EXHIBITS (E) AND BOARD BYLAWS (BB)**
 11.11.1 None
- 11.12 **APPROVE FIELD TRIP REQUESTS**
 11.12.1 None
- 11.13 **APPROVE DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES**
 11.13.1 None
- 11.14 **APPROVE DONATIONS**
 11.14.1 None

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

12.0 ACTION ITEMS – NEW BUSINESS – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

12.1 (p. 65) Consideration and possible action concerning the approval of **Resolution #02-090921: Board and Superintendent Protocols.**

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

12.2 (p. 66) Consideration and possible action concerning the approval of **Resolution #03-090921: Sufficiency or Insufficiency of Instructional Materials.**

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

12.3 (p. 72) Consideration and possible action concerning the approval of **Resolution #04-090921: Gann Limit.**

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

12.4 (p. 77) Consideration and possible action concerning the approval of **Resolution #05-090921: District Budget Reclassifications.**

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

12.5 (p. 113) Consideration and possible action concerning the approval of the J-200 Report on the Unaudited Actuals for the 2020-2021 Fiscal Year.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

13.0 DISCUSSION ITEMS

13.1 COVID Update

14.0 INFORMATIONAL ITEMS AND REPORTS

14.1 (p. 226) District Enrollment Report

15.0 FUTURE MEETING DATES

- 15.1 September 20, 2021 (12:00 pm, Special – Board Workshop)
- 15.2 October 14, 2021 (Special - Community Vision Setting)
- 15.3 October 21, 2021 (Regular)
- 15.4 November 18, 2021 (Regular)
- 15.5 December 14, 2021 (Regular, Tuesday)
- 15.6 January 20, 2022 (Regular)

16.0 PENDING AGENDA – This is the time to place future items on the Pending Agenda.

16.1 None

17.0 CONVENE TO CLOSED SESSION TIME: ____ PM
Closed Session will be held regarding the following matters:

17.1 Conference with Legal Counsel – Anticipated Litigation (Gov. Code 54956.9)
One Potential Case

18.0 RECONVENE TO OPEN SESSION TIME: ____ PM
Action Taken During Closed Session:

18.1 Conference with Legal Counsel – Anticipated Litigation (Gov. Code 54956.9)
One Potential Case

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

19.0 ADJOURNMENT TIME: ____ PM

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent’s office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.

**Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 260 11th Street, Williams, California.
THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE Thursday, October 21, 2021 AT 6:00 PM.**

Posted: September 2, 2021