

RECRUITER POLICY

The Cambridge Public Schools recognizes that all students have the right to information that helps them plan, prepare and make decisions about their vocational and educational futures. The Cambridge Public Schools also recognizes that it is essential for parents/guardians/caregivers and students to be well informed of their rights to privacy with respect to the release of basic contact information to the recruiters from post secondary institutions and branches of the armed forces of the United States as is required by the federal No Child Left Behind Act of 2001. Accordingly, in order to ensure both the rights to privacy of students and parents/guardians/caregivers and to ensure that parents/guardians/caregivers and students also are well informed about various college and career alternatives, the Cambridge Public Schools will notify parents/guardians/caregivers and students that they have the right to affirmatively “opt-out” and inform the Cambridge Public Schools that they do not want their basic contact information (name, address and telephone number) released to either military recruiters and/or educational institution recruiters. The Superintendent of Schools shall ensure that procedures are put in place at the high school to ensure that information about the Cambridge School Committee’s Recruiter Policy and the right of both parents/guardians/caregivers and/or students to “opt-out” of the release of basic contact information is distributed on an annual basis and that any “opt-out” request forms that are received from a secondary school student or their parent/guardian/caregiver will remain in effect for the student’s entire period of attendance at the high school and that the “opt-out” responses of students and/or their parents/guardians/caregivers are entered on the emergency data file maintained by the high school. Further, the Superintendent of Schools shall ensure that procedures are put in place to ensure that no basic contact information is released except in accordance with the provisions of the federal No Child Left Behind Act of 2001 and this Recruiter Policy.

Additionally, the Superintendent of Schools will ensure that the procedures are put in place at the high school to ensure that information within the College and Career Resource Center (“CCRC”) includes literature developed by the Peace Commission, Project 10 East, the Human Rights Commission, and other organizations about various college and career alternatives, including without limitation, alternatives to military service, and that lists of resource materials are maintained within the CCRC that can be distributed to students and/or parents/guardians/caregivers upon request. The Superintendent of Schools also will put procedures in place at the high school to ensure that the College and Career Resource Center and the high school continue the practice of limiting visits by individual recruiters from all colleges, universities, educational institutions, armed forces and prospective employers and other organizations, such as the Peace Commission, that all such visits be scheduled at least one week in advance by the CCRC, and that all recruiters stay in the CCRC during the course of a campus visit, sign a logbook that is maintained by the CCRC, and are supervised by school staff while on campus; that lists are maintained of all students who attend presentations at the CCRC, whether the recruiter is from a branch of the armed forces, an educational institution, prospective employer or other organization, such as the Peace Commission; that visits of all recruiters are published in advance of the scheduled visit in the “Did You Know?” which is distributed

throughout the school and is posted on the Cambridge Rindge and Latin School website. To the extent authorized and permitted by law, the Superintendent of Schools will ensure that procedures are put in place to promptly eliminate conduct that is violative of the Recruiter Policy and will impose corrective action as necessary, which may include restricting and/or revoking access to the CCRC.

Additionally, that the Superintendent of Schools also will ensure that procedures are put in place at the high school to ensure that guidance counselors are trained in assisting students and their parents/guardians/caregivers with all post-secondary options, including colleges, universities, armed forces and prospective employers, and other organizations, such as the Peace Commission, and that junior and senior high school students and their parents/guardians/caregivers are notified each year that guidance counselors are trained and available for guidance for students interested in pursuing further post-secondary studies or who are interested in entering the military or pursuing another career after high school graduation.

LEGAL REFS.: 20 U.S.C. §7908
10 U.S.C. §503
M.G.L.c. 71, §88

Adopted: May 15, 2018