Meeting convened at: 9am

- **Opening**
  - Welcome – SusanMary Redinger and Linda Dwight
  - Meeting overview - Cheryl Lower

- **Governance Overview**
  - Overview of governance and leadership
    - Gray areas
  - Using the district’s two focus areas as a “case study”
    - Remote teaching and learning
    - Antiracism

**Clarifying roles and expectations**

- Chairperson
- General member
- Superintendent
- Subcommittee and liaison (internal and external) roles

**Choosing our plan of work for the academic year**

- Briefing – Calendar of existing work
  - Budget
    - Forecasting trends
    - Burn down chart periodically throughout year
    - Devens funds
    - How / what to monitor to be high functioning board
  - Contract Negotiations
  - Construction of and move into new school
- DIP- goes into new cycle this year
  - To focus on remote teaching & learning and antiracism
  - Next year to restart DIP and assemble working group to revise mission, goals and vision

**Action + Closing: Setting agreements and next steps**

- Review operating norms
- Next steps
  - Continued review of operating norms
  - Gray areas between governance and leadership
Adjourn: 1pm